



Burford Capital Limited Financial Accountant – Accounting and Tax Chicago, IL

Burford Capital is the leading global finance and asset management firm focused on law. Its businesses include [litigation finance](#) and [risk management](#), [asset recovery](#) and a wide range of legal finance and advisory activities. Burford is publicly traded on the New York Stock Exchange (NYSE: BUR) and the London Stock Exchange (LSE: BUR), and it works with companies and law firms around the world from its principal offices in New York, London, Chicago, Washington, Singapore and Sydney.

The Firm has created a Financial Accountant position who will support the accounting and finance function of the Company. Core responsibilities include supporting the periodic close process for various investment entities, preparation of investor reporting materials, periodic regulatory compliance and contributing to the efficient operation of various private fund entities. The ideal candidate will be a CPA and have two years of public accounting experience with specific experience in private investment funds or related financial services.

The role will report to the Funds Controller and be based in Burford's Chicago office.

www.burfordcapital.com

COMPANY OVERVIEW

Burford Capital is the largest and most experienced provider of commercial finance to the legal sector in the world, with a core expertise in identifying and optimizing the value of legal assets for companies and law firms. Since its founding in 2009, Burford has worked with hundreds of law firms and corporations, including 93 of the AmLaw 100 and 89 of the Global 100 largest law firms. Our team has grown from five people at the end of 2009 to over 130 people today, including some 60 lawyers.

Burford possesses the resources and expertise of a large company while retaining the flexibility and creativity of a startup. Team members are smart, creative, collaborative, curious, and confident. Everyone rolls up their sleeves to perform and engage collectively for the overall success of the business. Burford values rigorous thinking, clear communication, and efficient execution.

Burford pays base salaries consistent with the financial services industry and favors incentive compensation to reward performance. Burford provides competitive health care benefits and a 401k matching program. Burford Capital is committed to increasing diversity and maintaining an inclusive workplace culture. We welcome applications from all qualified candidates regardless of their ethnicity, race, gender, religious beliefs, sexual orientation, age, marital status, whether or not they have a disability.

POSITION REQUIREMENTS

- Manage quarterly close process for assigned private equity and hedge fund structured entities
- Support underwriters and portfolio managers in monitoring investments
- Analyze cash positions and ensure distributions or capital calls are made timely in accordance with the respective Partnership Agreements
- Responsible for liaising with various service providers for the private funds business, primarily with the administrator and auditor
- Support annual tax compliance work for assigned funds
- Assist with the preparation of the annual audited financial statements
- Work with investor relations in responding to various investor requests and questions
- Liaise with legal and compliance teams to support regulatory filings
- Participate in ad hoc department projects as needed
- Other duties as assigned

SKILLS DESIRED

Qualifications & Experience

- Ideal candidates will have at least two years accounting experience at a nationally recognized public accounting firm with specific experience with private investment funds or related financial services
- CPA certification or demonstrated progress toward certification
- Proficient with financial statements prepared under U.S. GAAP investment company accounting rules
- Experience in accounting for private fund structures

Core Competencies & Skills / Personal Attributes & Fit

- Highly organized, with committed work ethic and strong attention to detail; able to work independently and prioritize and manage multiple projects and deadlines simultaneously.
- Excellent interpersonal/people skills (including the ability to build relationships with sophisticated internal clients and the ability to interact effectively at all levels of the organization).
- Judgment and self-confidence, but also humility, open-mindedness, respect for others (regardless of position) and enthusiasm for working as a team member.
- Excellent problem-solving, organizational and communication skills, as necessary, to negotiate and interface with a myriad of internal and external contacts.
- Enterprising, intelligent, creative and proactive.
- Enthusiasm for change is essential in a rapidly developing market, as well as the uncertainty and alterations that accompany a change.
- Excellent Excel skills. Experience using investment accounting systems a plus.