



**Burford Capital Limited**  
**Senior Financial Accountant, External Reporting**  
**Chicago, IL**

Burford Capital is the leading global finance and asset management firm focused on law. Its businesses include litigation finance and risk management, asset recovery and a wide range of legal finance and advisory activities. Burford is publicly traded on the New York Stock Exchange (NYSE: BUR) and the London Stock Exchange (LSE: BUR), and it works with companies and law firms around the world from its principal offices in New York, London, Chicago, Washington, Singapore and Sydney.

The Finance team is growing and this is an excellent opportunity for an experienced accounting professional looking to take his/her career to the next level to join the leader in Legal Finance. The ideal candidate will be familiar with the financial services industry with experience in preparing publicly reported financial statements and related materials.

The role will report to the SEC Reporting Manager and be based in Burford's Chicago office.

[www.burfordcapital.com](http://www.burfordcapital.com)

#### **COMPANY OVERVIEW**

Burford Capital is the largest and most experienced provider of commercial finance to the legal sector in the world, with a core expertise in identifying and optimizing the value of legal assets for companies and law firms. Since its founding in 2009, Burford has worked with hundreds of law firms and corporations, including 93 of the AmLaw 100 and 89 of the Global 100 largest law firms. Our team has grown from five people at the end of 2009 to over 140 people today, including some 60 lawyers.

Burford possesses the resources and expertise of a large company while retaining the flexibility and creativity of a startup. Team members are smart, creative, collaborative, curious, and confident. Everyone rolls up their sleeves to perform and engage collectively for the overall success of the business. Burford values rigorous thinking, clear communication, and efficient execution.

Burford pays base salaries consistent with the financial services industry and favors incentive compensation to reward performance. Burford provides competitive health care benefits and a 401k matching program. Burford Capital is committed to increasing diversity and maintaining an inclusive workplace culture. We welcome applications from all qualified candidates regardless of their ethnicity, race, gender, religious beliefs, sexual orientation, age, marital status, whether or not they have a disability.

## POSITION REQUIREMENTS

- Support the quarterly financial reporting process by preparing reporting schedules and variance analyses
- Assist in the preparation of footnote disclosure schedules, required by US GAAP, supporting the consolidated financial statements
- Actively engage in the quarterly, interim and year-end audit processes conducted by external auditors
- Assist and support in the preparation of the Company's external SEC filings for the financial statements and MD&A
- Assist and support the investor relations team with the preparation of supplemental disclosure materials, including data supplement and investor presentation
- Responsible for the execution and documentation of SOX controls over assigned processes
- Prepare filings for US Bureau of Economic Analysis (quarterly) and Report of Foreign Bank and Financial Accounts (annual)
- Performs other ad hoc tasks and projects as needed

## SKILLS DESIRED

### ***Qualifications & Experience***

- Ideal candidate will have one to two years accounting experience at a nationally recognized public accounting firm and/or in-house experience at a public financial services firm
- Candidates should be proficient with financial statements and SEC reporting
- Experience with reporting platform, such as Toppan Merrill Bridge or a similar tool, is highly desired
- Experience with Intacct or PCS/Investran systems would be a plus

### ***Core Competencies & Skills / Personal Attributes & Fit***

- Highly organized, with committed work ethic and strong attention to detail; able to work independently and prioritize and manage multiple projects and deadlines simultaneously.
- Excellent interpersonal/people skills (including the ability to build relationships with sophisticated internal clients and the ability to interact effectively at all levels of the organization).
- Judgement and self-confidence, but also humility, open-mindedness, respect for others (regardless of position) and enthusiasm for working as a team member.
- Enterprising, intelligent, creative and proactive.
- Enthusiasm for change is essential in a rapidly developing market, as well as the uncertainty and alterations that accompany a change.
- Excellent Word and Excel skills.